

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 10, 2016
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, May 10, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

ATTENDANCE:

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Ed Jeffries, Public Works Director; Robert Brozovich- Parks and Recreation Director; Samuel R. Stockton-Community Development Coordinator; James Horvath - Chief of Police; and Bev Small-Recording Secretary.

EXECUTIVE SESSION:

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Tuesday, May 10, 2016 from 3:35 p.m. to 4:00 p.m. for discussion regarding litigation, real property and personnel matters.

VISITORS TIME:

Joe Furbee, 307 North Main Street, Houston, PA questioned the Board on applicability of the requirement to have two tap-ins for his property. The Township Engineer responded that two families living in a dwelling that constitutes two EDUs (Each Dwelling Unit) two (2) sewage connections and tap-in fees are required.

DEVELOPERS TIME:

RECESS for PUBLIC HEARING on SBA CONDITIONAL USE – See Public Hearing Minutes dated May 10, 2016.

Chairman William Kiehl RECONVENED the Regular Meeting at 4:16 p.m.

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the conditional use application of SBA Towers to construct a Telecommunications Tower in an I-1 Zoning District at 1084 Western Avenue in accordance with § 350-33-B(2) (a) (6) of the Chartiers Township Code of Ordinances, Zoning as recommended by the Chartiers Township Planning Commission at their meeting of April 19, 2016 conditional upon SBA agreeing to place an antenna on the tower for Emergency Management purposes. All supervisors voted yes. The motion carried.

STAFF REPORTS:

The Board accepted reports as submitted.

SUPERVISOR REPORTS:

Mr. Kiehl – Stated that traveling pavers are soliciting in the township without permits.

Mr. Marcischak – no report

Mr. Alterio – no report

OLD BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to amend Resolution R-2-2016 to revise the fee schedule for the Chartiers Township Community Center and adopt Resolution R-9-2016 accordingly as recommended by the Township Manager and Parks and Recreation Director. Discussion ensued. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to table action until the May24, 2016 regular Board of Supervisors meeting. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to obtain business credit cards as recommended by the Township Manager and approve Resolution R-11-2016 accordingly. All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the erection of banners across West Pike street for the Chartiers-Houston Football Association and adopt Resolution R-4-2016 accordingly. All Supervisors voted yes. The motion carried.

4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to enter into an indemnity agreement with the Chartiers-Houston Football Association for the erection of banners across West Pike Street. All Supervisors voted yes. The motion carried.

5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the purchase and installation of a 52'x80' Calhoun Structure with an end wall from Swede Construction Corporation via PA State Contract No. 014-170 for the sum of \$33,300 as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried.

6. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the purchase and installation of a 50'x80'x10' precast concrete wall storage facility from Swede Construction Corporation via PA State Contract No. 014-170 for the sum of \$17,250 as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to adopt a Proclamation recognizing National Police Week and declare May 15-21, 2016 Police Week in Chartiers Township. All Supervisors voted yes. The motion carried.

2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the agreement with Fuzion Entertainment of Pittsburgh, PA for "Totally 80s" to perform at Community Day as recommended by the Parks and Recreation Board. All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #31022-31067: \$117,712.81; Sewer Fund:

Checks #2950- 2952: \$1,645.33; Light/Fire Hydrant Fund: Checks #1548,1549: \$257.09; Revenue Gaming Fund: Check # 1046, \$6,195.00; Local Services Tax Fund: Checks #1107-1110: \$2,533.68; Midland Sewer Fund: Check #1058: \$166.95; Act 13 Impact Fee Fund: Check #1101: \$11,800.00; Rte.18 SLE Fund: Check #1223:\$20,258.50; Operating Reserve Fund: Check # 1356: \$4,383.48; Capital Reserve Fund: Checks #1106 - 1110: \$2,291.98; CTCC Operating Fund: Checks #1254-1265: \$3,809.50; Total All Funds: \$171,055.12). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Mr. Slagle reported that the survey is complete and manuscripts for the project are in process.
2. Route 18 Audit – Mrs. Noble has everything ready to send to the auditor to start the process.
3. South Strabane Sewer Agreement –Mr. Liekar received a draft agreement from WEWJA. He met with the Township Manager and will forward changes to Tom Murphy.
4. Allison Parkette Trail – Mr. Jeffries presented three (3) options for the material to be selected for the surface of the trail. Discussion ensued pertaining to various regulations, and requirements. The Supervisors will review the options and present feedback at the next meeting on May 24, 2016.
5. Parks, Recreation and Open Space Plan Finalization – The draft plan provides for concentration on capital funds to be used for development of Arnold Park and the open recreational area surrounding the park and Community Center.
6. Ballfield Development/Drainage – The Township Engineer presented plans for drainage using perforated pipe under drains and crowning of the field to direct the water run-off into existing inlets. The Board discussed surface vs. subsurface draining and the effectiveness and cost of each. As an alternative cost-saving measure ,the Township’s Public Works Director recommended renting a track-hoe excavator to cut a ditch along the toe of slope to drain water from the hillside and then evaluate if subsurface drainage is necessary, which the Board agreed to try.
7. Parks and Recreation Board Vacancies/Size – Mr. Brozovich will provide the list of candidates to the Supervisors for consideration and approval to fill the Parks & Recreation Board to capacity.
8. Municipal Building Renovation – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to donate the old chairs to Goodwill. All supervisors voted yes. The motion carried.
9. Board Photos – Mrs. Noble scheduled Bob Polander to take photos of the Supervisors prior to the June 14, 2016 meeting.

10. PennVest Loan Status: Midland – Mr. Slagle advised that the project came in under budget. Change Orders were submitted and approved allowing for close-out of PennVest within a three (3) to four (4) week timeframe and receipt of reimbursement.
11. Community Center Parking Lot– Mr. Jeffries stated that the base is rolled, compacted and ready for binder and top for smooth transition keeping the contour of the land and preserving the wetland. Considerations about future sidewalk installation were discussed.
12. Community Center Complimentary Use Policy – Mrs. Noble submitted for Board comment, a proposed policy for specified non-profit agency use of the Community Center.
13. Social Hall Lease Cancellation/Rental Accommodation – Resolution R-10-2016 is contingent on finalization of Chartiers Volunteer Fire Department Lease and cancellation of Township’s Lease.
14. Community Center Repairs – Mrs. Noble is seeking two (2) more contractors to get quotes. The Township Solicitor advised that the record show the efforts made to obtain quotes and that if none are found one quote is enough.
15. Midland Sewer Project Update– Mrs. Noble reported that second notices were sent out to residents who have not yet paid their tap-in fee reminding them that the deadline is September 15, 2016. Mr. Slagle will notify the identified resident owner of the punch list items that must be completed and will forward that list to the Township Manager within a week.
16. Ullom Park Gun Range – Supervisor Alterio has met with Chief Horvath about the Police Firing Range and will review documentation and meet with Chief Horvath again to present information to the Board.
17. Option to Purchase from the County Repository – Mrs. Noble will provide a location schematic of the 16 properties available for purchase at the May 24, 2016 meeting.
18. Museum Road Repair – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize a release for Dynamet to do the repair of the section of concrete accessed off Museum Road to their parking lot on the Township Engineer’s inspection to ensure the work meets Township specifications and payment of Mr. Slagle’s fees. All supervisors voted yes. The motion carried.
19. McConnell’s Mills Slide – Mr. Jeffries stated that the Dirt and Gravel Road Committee examined the McConnell’s Mill Slide and approved the reimbursement of \$49,600 on the contract awarded to Strnisha Excavating. The work will begin after school is out.

PUBLIC COMMENTS – none

ADJOURNMENT:

The meeting adjourned at 5:37 p.m.

John M. Marcischak
Secretary

Bev Small, Recording Secretary